

James Conger Elementary PTO September 2020 General Meeting Minutes

Date, Time, and Location: Wednesday, September 9, 2020, at 7 pm via Google Meet

Meeting called to order by President Randy Hardenbrook at 7:03 pm

Attendance: Randy Hardenbrook, Brenda Bailey, Casey Fuchs, Sheri Harrington, Ben James, Amy Cordell, Julie Hardenbrook, Kerri Templeton, Jennifer Zeigler, Sam Skaggs, Jessica Reed, Shayne Lockhart, Amalie Rowland, Erin Wallace Sommer, Jenny Artemus, Jessica B., Bonnie Muncey, John Williams, Marsha Lesjak, Kyle Lewis

Minutes: Past meeting minutes can be found at www.congerpto.org under the Minutes tab on the left side of the page. A motion was made by Brenda Bailey to accept the minutes of 5/13/20. The motion was seconded and accepted.

Officers' Reports

President: given by Randy Hardenbrook

- PTO meetings will be via Google Meet for at least 1st semester. Video recording of the meeting will be shared on Facebook.
- Due to COVID restrictions, most fundraisers and PTO functions will be cancelled or postponed until assessment at the start of second semester (Dec./Jan.)
 - Secret Santa is cancelled this year. Too much planning is required. Maybe host a spring fair instead?
 - Read-A-Thon will be held in the spring
 - All facilities are unavailable to non-staff
- Casey is working on food fundraisers - Raising Cane's (hopefully 1/month), Chipotle, etc.
 - Dipped Donut fundraiser? - Will depend on pickup & delivery process
 - Opa fundraiser? - Dine-in night gives back 15-20%
- Prizes from spring Otis fundraiser will be gift cards for ice cream instead of limo ride + ice cream
- Focus will be on staff appreciation because of added stress and pressure - Recommended to not go above budget & instead save for future events

Treasurer: given by Sheri Harrington

- PTO bank account balance is \$17,172.32
- PTO still owes money for spirit wear from spring
- Missing one check from Raising Cane's fundraiser
- \$57.25 earned from last quarter Amazon Smile - \$150 per year in proposed budget
- Giant Eagle Apples for Students program is being cancelled - Redirecting funds, but offering a bulk gift card program

- Staff Appreciation - Lots of new staff, purchased Amazon gift cards for teachers & orchids for secretaries
 - Previously ordered in bulk to save money, but now trying to stay local and need to purchase individually packaged food
 - \$880 spent so far out of \$3,000 budget (>\$500 spent on back to school lunch for staff from Chelly Belly)
 - Conferences are virtual, so teachers can do them from school or home
- Out of pocket expenses - PayPal or Venmo? Board will look into options for reimbursement to reduce in-person transfer of receipts

Council and Committee Reports

Box Tops: given by Marsha Lesjak

- Please download the app and use it!
- Save physical Box Tops - Let staff know to turn in saved ones ASAP

Secret Santa: given by Randy Hardenbrook

- Event has been cancelled

Spirit Wear: given by Julie Hardenbrook

- Website is open 24/7 - conger.fanwearlocker.com
- Everything will need to be shipped or picked up at the store
- Post link to website on Facebook and website

Staff Appreciation: given by Jessica Reed

- Since no field trips, can teachers use funds to buy other stuff for class or grade level?

Volunteer Coordinator: given by Ben James

- Picture Day - No volunteers this year
- Collect donations of food/drink for staff? Great idea! - Create SignUp Genius for lounge snacks
- Celebrity servers at O'Charley's? - Check with Superintendent
- Drink cart from PTO during the day?
- Teachers are welcome to take leftover freezer pops before they expire
- Mini water bottles for students?
- How do we get new families to help? - Casey will create Google form to share

Book Fair: given by Sheri Harrington

- Fall book fair usually held during conferences - No in-person book fair this fall

Principal's Report: given by Kerri Templeton

- Excellent start to the year!
- So nice to see "eye" smiles, even with masks

- Anthony has been doing an amazing job cleaning , staff/teachers doing great things
- Can PTO purchase Conger water bottles for each student instead of giving out mini water bottles daily?
- Picture Day - Sept. 30 & Oct. 1
- Conferences will be held virtually
- Popcorn Fridays - Virtual shout out on announcements, Pacer awards displayed in classrooms
- Curriculum Night - Working on details for a virtual event

Upcoming Events

No in-person events

Discussions

- PTO newsletter will be created and shared electronically

Next meeting is 10/14/20 at 7 pm via Google Meet

Meeting adjourned at 7:50 pm

Minutes compiled by Brenda Bailey, Secretary